

Thank you for choosing Cohen Medical Centers

USERNAME _____

PASSWORD _____

To begin the online process	<ol style="list-style-type: none"> Using Google Chrome, go to cohenmedicalcenters.com and watch the instructional video. Above the video, choose the link that says New! Click here to register online today! Then, click on Patients. Click on Create a User Name /Login.
Registering for an online account	<ol style="list-style-type: none"> Choose Patient and Physician Registration to register for a new account. Fill in the required information and click register Click on Click here to log into the Colorado MMRS Tracking System Check your email for a message from State of Colorado Notification and input the user name and temporary passcode from the email to log onto the site (do not copy and paste) Upon entry, the temporary password will expire, and you will need to make your own password requiring 8 characters including letters, numbers, and a special character. Make note of your exact username and password, you will need that information.
New Patient Registration	<ol style="list-style-type: none"> Click on +New Patient Registration and fill in the required information. If you plan on purchasing medication at the dispensary, answer yes to the question regarding a dispensary growing your plants. Check over your answers carefully before clicking on Save and Submit Patient Application. There is no edit function and to fix any errors, you will need to contact Tech Support.
Awaiting Physician Certification	<ol style="list-style-type: none"> Your Physician Certification will be uploaded within 48 hours of your appointment. Log in and go to Tracking Inbox, click on Awaiting Physician Certification At the top of the page will be a Physician Certification Tab, click it. Click on +New Find Physician Certification Number and open the drop down box to the right, click on the document number and it will auto populate. If the drop down box is empty at that time, please call CMC. Scroll down the bottom of the page and push Save.
Awaiting Cultivation Information	<ol style="list-style-type: none"> If you find Awaiting Cultivation Information in your status box or a tab appears at the top of the page, this means that you will growing, using a caregiver, or sharing plants with a caregiver or dispensary. Open the tab, and choose one of the four choices on the form; refer to provided Physician Certification for plant count, making sure that your numbers match with the doctor's recommendation. Caregivers are required to register online and need to give you their Caregiver Number. Sign and Save
Awaiting Payment	<ol style="list-style-type: none"> Click on Awaiting Payment in the Tracking Inbox or open the Payment tab to pay the \$15 state fee (\$16.10 total) to finish the process. Click on +New, then click on Click here to pay and then choose the payment option you wish to use. Enter your payment information and then choose I agree to the charges.
Pending Staff Review or Active	<ol style="list-style-type: none"> When you are finished, your status will be Pending Staff Review. The CDPHE will review your application documents, and generally within 2-3 business days, your license should be activated. You should receive an email notification when your license is active. Nothing will come in the mail. Log into your account, click Active in the tracking inbox. Press Print Card located in the top left corner of the Patient Registration, the PDF will download, and you can print the license or download it to your device.
For Technical Support	<ol style="list-style-type: none"> Call CDPHE Help Line at 303-692-2184, they can unlock accounts over the phone between 9-4pm. Email medical.marijuana@state.co.us with Patient TS as your subject line. Include your specific concerns/issues with the process as well as your full name, date of birth, first five digits of your SS#, your email address and username.

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